

**OFFICIAL MINUTES**  
**COLORADO COUNTY CAD BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**January 13, 2026**

The Board of Directors of the Colorado County Appraisal District met on Tuesday, January 13, 2026, at the Colorado County Appraisal District boardroom. The meeting was called to order at 3:31 p.m. by Mike Trefny.

**Board Members Present:**

Michael Trefny, James Prichard, Dusty Dittmar, and Bill Hefner.

**Board Members Absent:**

Lance Dingler

**Others Present:**

Jane Armontrout, Olga Poncik, Samantha Milan, Marcella Pflughaupt, Richard Moring, Greg Trliceck, and Shirley Kearbey.

Doyle "Dusty" Dittmar, James Prichard, and William "Bill" Hefner executed the Statement of Officer.

All Board members present took the Oath of Office before Samantha Milan, Notary Public – State of Texas.

Mr. Trefny opened the floor for nomination of Officers.

Mr. Dittmar nominated Mr. Trefny for Chairman. The motion was seconded by Mr. Prichard and unanimously adopted. Mr. Dittmar nominated Mr. Dingler for Vice Chairman. The motion was seconded by Mr. Hefner and unanimously adopted. Mr. Hefner nominated Mr. Prichard for Secretary. The motion was seconded by Mr. Dittmar and unanimously adopted.

**Public Participation:**

Ms. Armontrout introduced Richard Moring as Chief Deputy of Colorado County Appraisal District.

No comment from the public on agenda items.

**Approval of Minutes:**

Mr. Hefner made a motion to approve the minutes from December 29, 2025, special board meeting. Mr. Prichard seconded. Motion carried.

**Financial Reports and Current and Delinquent Collection Reports:**

Mrs. Poncik reported on the Financial Reports and Current and Delinquent Collection Reports. All board members acknowledged the report and requested Perdue Brandon Fielder Collins & Mott LLP to speak at our next meeting.

**NEW BUSINESS ITEMS:**

Mrs. Poncik presented Criminal Case #24-055 involving the indictment of former employee, Jessy De La Rosa, for credit or debit card abuse and restitution payment. Ms. Poncik presented Hampton Inn hotel charges, a copy of Harris Central Appraisal District Course Registration Form, and a copy of the restitution cashier's check in the amount of \$917.96 we received for Jessy De La Rosa Case #24-055 from Colorado County Attorney Jay E Johannes.

Greg Trlicek with Greg Trlicek & Company LLC. presented the 2024 Annual Financial Records Audit. Greg Trlicek passed the 2024 Annual Financial Records Audit. Mr. Dittmar made a motion to approve the 2024 audit. The motion was seconded by Mr. Prichard and unanimously adopted.

Mrs. Poncik presented the Quarterly Investment Report that is required by the state. All board members present acknowledged the report.

All board members acknowledged the 2025-2026 Colorado County Appraisal District Revised Public Relations and Outreach Plan.

All board members unanimously agreed to only have board meetings on the second Tuesday of the month for the following months: February, March, May, June, August, September, November, and December.

**CHIEF APPRAISER'S REPORT****Report on current CAD Operations:**

Ms. Armontrout reported Open-space Agricultural applications for new January 1 landowners, Homestead applications, annual exemption applications and income/expense questionnaires for apartments, low-income housing, mini-warehouse and office/strip shopping centers have been mailed out. Business personal property renditions will be mailed out in the following couple of weeks. Required newspaper publication notifying taxpayers to file business personal renditions have been submitted to the newspaper.

Ms. Armontrout also discussed the posting on our website pertaining to new USPS postmark changes that took effect December 24, 2025. The new changes now reflect the date mail is first processed at a regional facility, not when you dropped it off, potentially causing time-sensitive mail (like ballots, taxes) to be considered late. This shift, part of their cost-cutting plan, means a mailer could miss a deadline even if mailed days earlier. To ensure timely dated, crucial mail go

to the post office and request a hand-stamped postmark. Our office has many time-sensitive deadlines such as tax payments, open-space application, and rendition filing deadlines without incurring penalties.

Ms. Armontrout stated she will be putting out notifications and taking bids for splitting the front office in half.

**Education & Training:**

Ms. Armontrout discussed employees will be taking classes to get certified. One on schedule to be coming RTC in fall and one employee on track to become RPA at end of 2026.

**Litigation:**

Ms. Armontrout stated no signature yet from Judge on Wild Wing case. Waiting for the Prosperity Bank district court case to be signed by judge. Will have 3 remaining district court cases.

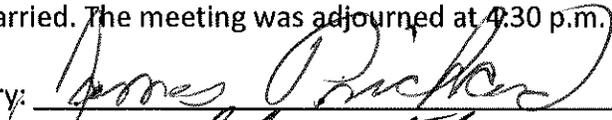
**Next Meeting**

Our next meeting will be held on Tuesday, February 10, 2025, at 3:30 a.m. in the Colorado County Appraisal District boardroom.

**Adjourn:**

There being no further business, Mr. Trefny made the motion to adjourn the meeting, Mr. Prichard seconded. Motion carried. The meeting was adjourned at 4:30 p.m.

Minutes recorded by secretary:



Minutes approved by chairman:

