

OFFICIAL MINUTES
COLORADO COUNTY CAD APPRAISAL REVIEW BOARD
ORGANIZATIONAL MEETING
April 29, 2025

An organizational meeting of the Colorado County Central Appraisal District Appraisal Review Board (ARB) was held on Tuesday, April 29, 2025, at 1:00 PM in the Colorado County Central Appraisal District (CCAD) Boardroom.

Present: Frank Brenner, Ken Seifert, Wayne Thumann, and Carla Cain.

Absent: Terry Braun

CCAD Employees Present: Jane Armontrout, Samantha Milan, Molly Janak, Ariel Garza, Jamie Bujnoch, Erica Kollaja, Trey Lichtenstein, and Alexandra Wollery-Price

Public: None.

NEW BUSINESS ITEMS

1. The meeting was called to order at 1:10 PM, with Frank Brenner, Ken Seifert, Wayne Thumann, and Carla Cain members of the ARB to deliberate and consider action on the agenda as posted.
2. Statements of Officers were taken by all members and executed except for Terry Braun who was not present.
3. Oaths of Office were taken by all members, executed and notarized by Ms. Milan except for Terry Braun who was not present.
4. Ken Seifert opened the floor for nomination of Vice Chairman. Frank Brenner volunteered as Vice Chairman. The motion was unanimously accepted.
5. Chief Appraiser, Jane Armontrout, presented and discussed the 2025 Appraisal Review Board Guidelines and Procedures. The motion was unanimously accepted.
6. Approval of 2024 Organizational Meeting Minutes as written was unanimously accepted.
7. Chief Appraiser, Jane Armontrout, presented and discussed the supplemental changes. The motion was unanimously accepted.
8. Discussion regarding the availability of 2025 protest hearing dates concluded with the following scheduled dates:

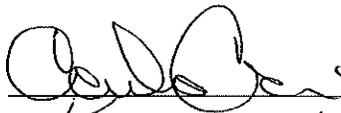
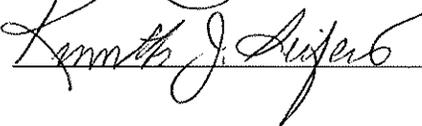
Declaration of Quorum and Call to Order

June 4 th	9:00 am – 5:00 pm	
June 5 th	9:00 am – 5:00 pm	
June 10 th	9:00 am – 5:00 pm	
June 11 th	9:00 am – 5:00 pm	
June 12 th	9:00 am - 5:00 pm	
June 17 th	9:00 am – 5:00 pm	
June 18 th	9:00 am – 5:00 pm	
June 20 th	9:00 am – 5:00 pm	
June 23 rd	9:00 am – 5:00 pm	
June 24 th	9:00 am – 7:00 pm	
June 25 th	9:00 am – 5:00 pm	
June 30 th	9:00 am – 5:00 pm	
July 3 rd	9:00 am- 5:00 pm	
July 8 th	9:00 am- 5:00 pm	
July 9 th	9:00 am- 5:00 pm	
July 10 th	9:00 am- 5:00 pm	
July 15 th	9:00 am- 5:00 pm	
July 16 th	9:00 am- 5:00 pm	

9. The presentation of the Submission of Appraisal Records was made by Chief Appraiser, Jane Armontrout, and notarized by Ms. Milan.

10. The next Appraisal Review Board meeting was discussed and agreed to be held on Wednesday, June 4, 2025, at 8:45 a.m.

There being no further business, the meeting was adjourned at 2:30 PM.

Minutes recorded by Secretary:  Date: 6/4/2025
 Minutes approved by Chairman:  Date: 6/4/25