

Colorado County Appraisal District
 Phys: 106 Cardinal Lane
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APPLICATION FOR APPOINTMENT TO THE APPRAISAL REVIEW BOARD FOR THE COLORADO COUNTY APPRAISAL DISTRICT

Read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for appointment to the Appraisal Review Board.

1. Applicant Information

Name (Last, First, Middle Initial)	Telephone Number (<i>area code and number</i>)
	Daytime Evening

Current Mailing Address (*number, street or PO Box*)

Street address if different from above

City	State	Zip code
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Social Security Number:	Texas Driver's License Number:
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2. Education and Training

Name of School, City, State	Dates Attended Mo/Yr to Mo/Yr	Major / Minor	Semester Hours Earned	Type of Diploma or Degree Awarded

3. List any other training, certifications, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc

a.	b.
c.	d.
e.	f.
g.	h.

4. Employment History

Present/Most Recent Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised	Reason for Leaving
Directly Indirectly	

Summary of Duties	
Present/Most Recent Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised	Reason for Leaving
Directly _____ Indirectly _____	
Summary of Duties	

Present/Most Recent Employer	
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised	Reason for Leaving
Directly _____ Indirectly _____	
Summary of Duties	

5. Statutory Eligibility and Conflict of Interest Disclosure

In order to ensure that ARB members are impartial, the Texas Property Tax Code puts a number of limits on who can serve as ARB members. Your answers to these questions will determine whether you are legally eligible to serve on the ARB. For the purposes of these questions:

- a. A "local government" is a government entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility district, or other special district.
- b. "Appraisal district" refers to the Colorado County Appraisal District and to any other appraisal district in the State of Texas.
- c. "Governing body" means the group of officials that oversee a local government, such as a city council, county commissioner's court, school board of trustees, or board of directors.
- d. "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- e. "Part-time employee" includes a substitute teacher. "Contract" means an agreement of any sort.
- f. "Substantial interest" means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Please check "Yes" or "No". If you are not sure, write "not sure"

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|---|-----|----|
| 1. Do you reside in Colorado County?..... | Yes | No |
| 2. Have you resided in Colorado County for at least two years?..... | Yes | No |
| 3. Are you a <i>former</i> employee, chief appraiser, or member of the Board of Directors of the Colorado County Appraisal District?..... | Yes | No |
| 4. Are you <i>currently</i> a member of the governing body or an officer of a local government or an appraisal district?..... | Yes | No |

5. Are you *currently* employed, either full or part-time, by a local government or an appraisal district?...Yes No
6. Are you *currently* employed, either full or part-time, by the Texas Comptroller of Public Accounts?...Yes No
7. Is anyone who is related to you by blood or marriage employed by the Colorado County Appraisal District?.....Yes No
 a. If "Yes", give name and relationship _____
8. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother or sister, spouse of a brother or sister, stepchild, stepparent, father-in-law, mother-in-law, or a brother or sister of your spouse who:
 a. Is a member of the Board of Directors of the Colorado County Appraisal District?.....Yes No
 b. Does business in the Colorado County Appraisal District as a paid property tax consultant?.....Yes No
 c. Performs appraisals for use in property tax proceedings in the appraisal district?.....Yes No
9. Have you previously appeared before the Colorado County Appraisal Review Board for compensation (i.e., as a tax consultant, accountant, appraiser, or representative of a property owner)?.....Yes No
10. Do you or your spouse have a contract with a local government or an appraisal district?.....Yes No
11. Does a business in which you or your spouse own a substantial interest have a contract with a local government or an appraisal district?.....Yes No
12. Are you presently under a criminal charge or indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude?.....Yes No
 a. If "Yes", explain: _____
13. Are you a U.S. Citizen?.....Yes No
 a. If you answered "No" to Question 13, are you eligible to be employed under a visa or entry permit?.....Yes No

An answer of "No" to questions 1, 2 or 13 or an answer of "Yes" to questions 3-12 indicates that you are not legally eligible to serve on the Appraisal Review Board.

6. Disclosure of Property Owned in County and Delinquent Taxes Owed if Applicable

In the space below, please render by listing all properties on which you currently pay property taxes. Include both real property and business personal property. Include community property and property owned by partnerships or sole proprietorships. Please give the appraisal district account number or the location address (and business name, if applicable) of the property, the years for which taxes are owed, and the taxing entities to which the taxes are owed.

Account Number	Location Address	Owner or Business Name	Years for which taxes are owed (if applicable)	Entities to which taxes are owed (if applicable)

14. Are taxes delinquent on any of the above rendered properties?.....Yes No

An answer of "Yes" to question 14 to any of the properties you own indicates that you are not legally eligible to serve on the Appraisal Review Board.

7. Optional Statement

Briefly state why you should be considered for appointment to the Appraisal Review Board.

8. Acknowledgment

If I, _____ (Print Name), am appointed to the Appraisal Review Board by the Appraisal District Board of Directors,

I acknowledge that I may be removed from the Appraisal Review Board (ARB) by a majority vote of the Appraisal District Board of Directors if a violation of Texas Property Tax Code Sections 6.412, 6.413, 41.66(f), or 41.69 occurs.

- **Sec. 6.412. Restrictions on Eligibility of Board Members**
- **Sec. 6.413. Interest in Certain Contracts Prohibited**
- **Sec. 41.66 (f) A member of the appraisal review board may not communicate with another person concerning:**
 1. **the evidence, argument, facts, merits, or any other matters related to an owner's protest, except during the hearing on the protest**
- **Sec. 41.69. Conflict of Interest**

I further acknowledge that if I am appointed to the ARB by the Appraisal District Board of Directors that I may be removed from the ARB by the board of directors for failure to abide by the following conditions set forth by resolution in the Board of Directors' Policy Manual:

- There shall be NO use of cell phones or ANY personal electronic device during an ARB hearing in process.
- There shall be NO passing of notes or whispering during an ARB hearing in process.
- There shall be NO discussion or review with appraisal district staff, friends or family about the proceedings before or after the hearing.
- An ARB member shall attend ARB meetings and training as established by the Board of Directors' Policy Manual and the Comptroller of Texas, Property Tax Assistance Division.
- An ARB member shall conduct a hearing in a professional and respectful manner.
- There shall be no displays of repeated BIAS or MISCONDUCT.

9. Signature and Affirmation

I have read this application and acknowledgment carefully. The information I have given in it is true and correct to the best of my knowledge and belief. I understand that omitting or misrepresenting information could result in failure to consider this application. I also understand that it is a criminal violation to make a false statement on this application.

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief and authorize the Colorado County Appraisal District to verify the statements I have made. I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for the Colorado County Appraisal District.

Printed Name

Applicant Signature

Date